



VANCOUVER ORCHID SOCIETY SHOW & SALE
March 20 (SET-UP & Preview), March 21, & 22, 2020

VanDusen Botanical Garden – Floral Hall, 5251 Oak St, Vancouver, B.C.

Show Schedule

Friday, March 20	8:30 am to 1:00 pm	Show set up Vendors set up sales area
	9:00 am to 1:00 pm	Plant registration
	10:00 am to 2:30 pm	Display set up Vendors set up displays
	2:30 pm to 6:00 pm	Ribbon judging
	7:30 pm	Preview party begins (ticketed event)
	8:15 pm to 8:30 pm	Ribbon judging award ceremony
	8:30 pm to 10:00 pm	Vendors open sales for preview party attendees
Saturday, March 21	8:30 am	Vendors arrive to re-stock and arrange sales area
	9:00 am to 5:00 pm	Show open to public Vendors open sales
	1:00 pm	AOS judging begins
	5:00 pm	Vendors clean-up sales area for the next day
Sunday, March 22	9:30 am	Vendors arrive to re-stock and arrange sales area (if required)
	10:00 am to 5:00 pm	Show open to public Vendors open sales
	5:00 pm	Show tear-down and clean-up
	6:00 pm	Deadline for all vendors and exhibitors to clear venue Deadline for plant pick-up from exhibit area

Please read and familiarize yourself with our document on **Show Information, Rules and Regulations**, then complete and send the following reservation form.

DEADLINE FOR REGISTRATION AND PAYMENT is November 17, 2020

Applications received after this date may be accepted at our discretion.



Vendor and Exhibitor Information and Reservation Form

I / we agree to the written terms and conditions of the Vancouver Orchid Society (VOS)

Company / Society: _____

Contact Person (print name): _____

Mailing Address: _____

Tel. No.: _____

Email: _____

Signature: _____ Date (yy/mm/dd): _____

Payment Information

Make cheque payable to Vancouver Orchid Society (Not “VOS”). Please do not mail cash!

Without payment, we cannot guarantee space.

Please send completed reservation form and cheque payment to:

Evelyn Nash, Show Chair
1618 E. 8th Avenue
Vancouver, BC V5N 1T5
Canada

Reservations will be confirmed once payment has been received. Confirmed vendors for the 2020 show will be listed on the VOS website: www.vancouverorchidsociety.ca

Display and sales space is limited, therefore the space allocated is at the sole discretion of the Vancouver Orchid Society’s show committee. Please refer to our document on Show Information, Rules and Regulations.

If you have any questions, please email Evelyn at: ewnash@live.ca

Exhibit Space Reservations

***Note:** All Commercial Orchid Vendors must enter their own display (with a minimum of 12 plants in bloom—Vanda falcatas, Chinese cymbidiums and Jewel Orchids that are known and appreciated for their foliage can be shown without flowers). Please refer to our document on Show Information, Rules and Regulations.*

Type of Display – Orchid Display Categories (please check one):

- Commercial Orchid Vendor display
- Visiting society display
- Individual exhibitor display
- Other orchid-related class display (e.g. orchid artwork / floral design)



Size of Display (please check one):

- Single table display (6 feet in length and 2 ½ feet wide)
- Multiple table display (Please indicate number of tables: _____)
- Mini-display (18 inches)

Display table location (please number by order of preference (1, 2, 3 etc.):

- Display backed by curtain or wall
- Corner display
- Island display
- Electrical outlet access
- No preference

Should you require a specific table configuration, please submit a request to the show chair along with a sketch of the arrangement. This should be submitted as early as possible.

We will try to accommodate special requests regarding display location according to space available.

Sales Space Reservations

Note: Due to limited space, Commercial Vendors will be selected to attend our show at the discretion of the VOS show committee. The show committee is taking expansion into consideration for future March shows.

Note: Pre-order opportunities and deadlines must be sent to the show chair as soon as possible after registration of sales space; this information will be circulated to society members and posted to the Vancouver Orchid Society website in the months leading up to the show.

Please indicate number of tables: _____ (\$200 per table; tables will be 2 1/2 feet wide by 6 feet in length)

Sales table location (please number by order of preference (1, 2, 3 etc.):

- Sales table backed by curtain
- Sales table backed by wall
- Corner sales table
- Electrical outlet access
- No preference

We will try to accommodate special requests regarding sales table location according to space available.